Welcome to LandofChildren.org

This is a walkthrough on how to use our Tuition Payment page.

Before making your tuition payments, please make sure you know the program and the number of days you need to pay for, as well as any discounts available to you.

1) Make sure you are registered and logged into the website. The top right corner of the website should say "Hello".



If you need help registering or logging in, please view our walkthroughs on how to do that. 2) Go to our Online Tuition Payments page.

There are two ways to access the tuition payment page:

- You can hover your pointer over the PROGRAMS/SERVICES option on the top menu bar and click the tuition payment button that will pop up.



- Or you can click the PROGRAMS/SERVICES from the menu and then click the Pay Tuition Online button on the right side of the Programs page.



Both options will take you to the same page.



3) Select the program you wish to pay for. For this example, Preschool program will be used. After you click the chosen program, the details of the program and options are expanded.



4) From the drop box under "days" select the number of days in one school week you wish to pay for.



Here the choice is 1 to 5 days. This is a weakly count; if you are paying for three days a week, select 3. If qualified for a discount, you can apply it later in the cart. If you are paying for more than 1 school week, you can select the quantity of the weeks in the cart or if the days for that week differ, you can add another week with a different day count to the cart.

Some programs differ in how tuition is accepted. Please see our separate detailed examples for Kindergarten, Pre-K Counts, and Preschool/Pre-K programs.

5) Once you select the days, click 'Add to Cart' and the payment will be added to your cart.

		Preschool/Pre-K Program	×
	THE R. LEWIS CO.	Older toddler group Age: 36 weeks - 5 years	
1		Days	10
	a low miles and	3 days 🛊	
rg			dler
		\$140.00	
		Add To Cart	
-			

6) After you are done with adding all the payments you wish to make, go to your cart at the bottom of the Online Tuition Payments page and adjust the quantities.



You can delete an item from your cart by clicking the x on the right side.

7) When you are ready to check out, the next step is to add any discounts available to you. There are several discounts available to our families, so make sure you ask the main office about which you are eligible for and to provide you with your coupon code. You may add a discount by clicking the '+' on the right of 'ADD COUPON', typing in the code for the discount and clicking 'APPLY'. If you were issued a discount code for a specific payment, you will have to make a separate transaction if there is another different payment you wish to make. Only use the discounts for tuition payment transactions that they were issued to you for.

ITEM	OPTIONS	QUANTITY	PRICE	REMOVE
Preschool/Pre-K Program	Days 3 days	1 3	\$140.00	×
<	SUBTOTAL			\$140.00 APPLY
	FEES FOR L	Inited States - Penn	<u>isylvania</u>	\$4.06
	TOTAL			\$144.06
		CHEC	KOUT	

8) Next step is to select your region. Select United States -Pennsylvania from the drop box. This will add a fee of 2.9%, which is the online payment transaction fee.

ITEM	OPTIONS	QUANTITY	PRICE	REMOVE
Preschool/Pre-K Program	Days 3 days	1 3	\$140.00	×
	SUBTOTAL TESTDIS SHIPPING Select coun TOTAL	& TAX FEES		\$140.00 -\$10.00 ¥ \$133.77
		CHEC	CKOUT	
(215)364-9575 (office phone/fax) 19053 HOME OUR STORY PROGRAMS	/ landofchildren2003@gmail /SERVICES GALLERY	.com / 1331 O'Reil	ly Drive, Feastervil	le, PA

9) Double check you programs, days, and quantities and click Checkout.

	TAX FEES	\$3.
	TOTAL	\$133.7
	CHECKO	Л
(215)364-9575 (office phone/fax) /	landofchildren2003@gmail.com / 1331 O'Relily Drive, Fe	easterville, PA

10) You will be taken to the Paypal page. On the left you will see your order summary. You can pay for a transaction by using your Paypal account or buy credit/debit card payment option.

Land of Children	Option 1
Your order summary	Choose a way to pay
Dessentions Amount	Pay with my PayPal account PayPal 🖀
Preschool/Pre-K Program \$140.00 Item price: \$140.00 Options: Days: 3 days Quantity: 1	Log in to your account to complete the purchase Email
Discount -\$10.00	
Item total \$130.00 Tax: \$3.77	PayPai password
Total \$133.77 US	This is a private computer. What's this?
	Log In Porget email or paseword? Pay with a debit or credit card, or Bill Me Later (Optional) Join PayPal for faster future checkout
	Cancel and return to Land of Children. Option 2

This is the end of "How to use our Tuition Payment page " walkthrough.